

**Addendum #1**  
**BEAVER DAM AREA COMMUNITY THEATRE**  
**NOMINATING COMMITTEE**  
**Beaver Dam, Wisconsin**  
**Board Approved 02-01-2019**

**Article I: Name**

The name of this organization shall be Nominating Committee, hereinafter referred to as the “Committee”.

**Article II: Purpose**

The Committee shall be responsible for the selection of a slate of candidates for any Board of Director vacancies.

**Article III Membership**

1. The BDACT President shall appoint a committee chair not less than 180 days prior to the annual meeting. The committee chair shall be a past President or past officer of BDACT. The Committee shall be composed of not less than three or more than five active members of BDACT. The chair shall appoint committee members. Committee members shall consist of:
  - A. Minimum of one Current Board Member but may not be the President.
  - B. May not include managing director or BDACT staff.
  - C. Board members must be in the committee minority.
  
2. The term for the members shall be one year and members shall be eligible for consecutive terms.

**Article IV: Procedure**

Committee Chair shall meet with BDACT Managing Director and President to get list of current board members and vacancies. Chair shall have posted to the BDACT website, BDACT Social media, and a BDACT membership mass email stating:

- A. Accepting Nominations for (number) of open board positions.
- B. Date said nominations are due. Shall be no less than 3 weeks after posting.
- C. Term Length
- D. Address & email to send application to.

Candidates shall be considered by the Nominating Committee if received from a community member in good standing by due date. Slate of Nominees shall be chosen from community members with an interest in BDACT and willingness to perform the required duties. It shall be the goal of the organization to have represented on the board a broad spectrum of the community including business leaders and those involved in the performing arts. It shall be the goal of the committee to nominate such officers who are most qualified to perform the duties of the position. The chosen slate of nominees shall be published on the BDACT Website, social media & mass

member email not less than 2 weeks prior to the annual meeting of members. The slate shall be presented to the president prior to the annual meeting of members where said slate will be held to confirmation vote; prior to such vote an open call for additional nominees will be made. If additional nominees present themselves each nominee shall have 2 minutes to speak; After all have had an opportunity to speak a blind vote will be taken with the corresponding number of top vote getters getting the open seats.

The committee shall report to the Board monthly from the committee's formation until the annual meeting either by writing or in person providing the status of the committees' work. No names shall be reported until slate is chosen but number of vacancies, number of acceptances and areas of expertise shall be made known to the board.

### **Article V: Meetings**

1. Committee meetings shall be held from July through January as needed to complete its work, called by the chairperson.
2. A meeting shall consist of a majority of voting members constituting a quorum.
3. Meetings shall be conducted by the chairperson and all decisions will be made with the majority vote of the quorum.